

Huntersville 2030 Community Plan – Implementation Schedule

The Huntersville 2030 Community Plan Implementation Schedule is a summary of all Policy and Action items included in the 2030 Community Plan. This Implementation Schedule is intended to provide guidance to the Town Board, appointed citizen boards, Town staff, citizens, property owners and other interested persons regarding the department/agency responsible for each policy and action item, along with recommended timeframes (in the case of action items) for their implementation. These general start timeframes serve to prioritize each of the action items, allowing for the assignment of the appropriate resources (personnel, operating and capital) necessary for their implementation. The assignment of resources for these action items should occur in conjunction with the Town’s annual budgeting process. These policies and action items should be reviewed on a semi-annual basis by the Planning Board, which shall recommend revisions to the Town Board for their consideration.

INTRODUCTION & FRAMEWORK	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy I/F-1: Long Range Plan Review Long range plans should be reviewed by staff, Planning Board and Board of Commissioners within seven years of adoption to stay relevant.	Planning Planning Board Town Board	Ongoing
Policy I/F-2: Small Area Plans Prepare small area plans as warranted, particularly for high growth or other areas that will be undergoing changes in the future, such as road improvements or sewer extensions.	Planning	As needed
Action I/F-2.1: Prepare Small Area Plans Consider preparation of small area plans for the following areas: <ul style="list-style-type: none"> • NC 73 to Prosperity Church Road • Eastfield/Alexanderana/Asbury Chapel Road • NC 115 – Verhoeff Bridge • Eastfield Road/Prosperity Church Road 	Planning	2011-2015

HOUSING	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Policy H-1: Development Pattern Continue to follow existing residential development pattern as reflected in “Map of Zoning Districts,” focusing higher intensity development generally within two miles of the I-77/NC-115 corridor and lower intensity development from the east and west of this corridor extending to the Town boundaries.</p>	Planning	
<p>Policy H-2: Node Development Continue to encourage mixed-use village development pattern at key nodes as identified in Small Area Plans adopted by the Town.</p>	Planning	
<p>Action H-2.1: Small Area Plans Prepare small area plans if one does not exist in areas of the community that are or will be experiencing development pressure.</p>	Planning	Ongoing
<p>Policy H-3: Mixed-Use Development Support and encourage self-sustained developments, where commercial and employment uses are in close proximity to residential uses (see Commercial Development Policy CD-1 & CD-3).</p>	Planning	
<p>Policy H-4: Development Principles For proposed developments, either in the core or within identified nodes, adhere to the principles set forth in the Zoning Ordinance and adopted small area plans to ensure an approximate mix of residential, commercial and employment uses to maximize land use and transportation efficiencies, while minimizing environmental impacts.</p>	Planning	
<p>Policy H-5: Senior Housing Encourage housing options which accommodate senior citizens (e.g. age restricted/retirement communities, congregate care/assisted living facilities) which are integrated into the community and allow for “aging in place.”</p>	Planning	
<p>Action H-5.1: Review Ordinances to Identify Barriers to Senior Housing Review Town Zoning Ordinance and Subdivision Regulations to identify any barriers to the provision of housing for senior citizens.</p>	Planning	2014-2015
<p>Policy H-6: Energy Efficient Design Encourage energy efficient design, through the use of “Leadership in Energy and Environmental Design (LEED) principles and practices for residential construction, including alternative energy usage (solar, wind etc.).</p>	Planning	

HOUSING	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy H-7: Housing Affordability Support appropriate mix of housing for all income levels.	Planning	
Action H-7.1: Review of Ordinances Review Zoning Ordinance and Subdivision Regulations to identify any barriers to energy efficient design in residential construction and encourage builders to employ LEED principles.	Planning	2014-2015
Policy H-8: Development in the Transitional and Rural Areas Maintain the development standards in the Transitional and Rural zones and consider adjustments if warranted by changes in the housing market.	Planning	
Action H-8.1: Analysis of Rural and Transitional Development Standards Within five years, analyze the development standards within the Rural and Transitional District zones to determine if adjustments are necessary.	Planning	2014-2015
Policy H-9: Future Residential Development Higher intensity residential development will be focused generally within two miles of the I-77/NC-115 corridor and future mixed use nodes in the eastern and western areas of Huntersville's zoning jurisdiction (See Commercial Development Policy CD-2).	Planning	
Policy H-10: Redevelopment Areas Support redevelopment of older established residential areas, consistent with adopted plans, Zoning Ordinance and Subdivision regulations.	Planning	

ENVIRONMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy E-1: Preservation and Enhancement Support the preservation and enhancement of the natural environment, along with its scenic and cultural assets.	Planning	
Action E-1.2: Environmental Features Map Maintain GIS “Environmental Features” map, including significant water features, wetlands, steep slopes, habitats and tree stands.	Planning	Ongoing
Action E-1.3: Historic, Scenic and Cultural Resources Map Maintain GIS “Historic Properties, Scenic and Cultural Resources” map, including historic designations, scenic vistas and significant places.	Planning	Ongoing
Policy E-2: Location of New Development Avoid locating new development in areas of significant environmental, scenic or cultural resources.	Planning	
Policy E-3: Environmental Regulations Support and enhance environmental regulations pertaining to tree preservation, buffer yards, open space, water quality, wetland and stream protection.	Planning	
Action E-3.1: Modify Regulations to Enhance Environmental Protection Review existing environmental protection regulations to determine what, if any, modifications are required to maintain or enhance current levels of protection.	Planning	2014-2015
Policy E-4: Reduce Outdoor Lighting Support reduction in outdoor lighting to lowest possible levels to maintain public safety, while limiting glare, habitat impacts and loss of privacy.	Planning	
Action E-4.1: Revise Lighting Ordinance Review lighting ordinances in effect in other communities to determine if adjustments to current Ordinance are necessary and determine if pre-existing non-conforming lights should be brought-up to current standards when expansions exceed a certain size.	Planning	2012-2013
Policy E-5: Vehicle Miles Travelled (VMT) Support reduction in vehicle miles travelled (VMT), through capital investments in sidewalks, greenways, enhanced connectivity and mass transit (bus & rail).	Planning	

ENVIRONMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Action E-5.1: Reduce VMT through Capital Infrastructure Projects Fund capital infrastructure projects which will reduce VMT.	Administration Engineering & Public Works Transportation	Ongoing
Policy E-6: Alternative Energy Support for “Alternative Energy,” including wind, solar, and other viable options.	Planning	
Policy E-7: Sustainability Support land use and transportation policies that are environmentally, economically and socially sustainable.	Planning	
Policy E-8: LEED Building Design & LEED Neighborhood Development Support policies that promote LEED building design and LEED-Neighborhood Development.	Planning	
Action E-8.1: LEED Public Buildings Require minimum LEED standards to be met for all public buildings built in Town.	Administration Planning	Ongoing

TRANSPORTATION	RESPONSIBLE DEPARTMENT/AGENCIES	YEAR START
Policy T-1: Apportionment of Transportation Funds Maintain and refine Town Board adopted policy to apportion transportation system funding for local transportation projects (e.g. capital, maintenance and system operation).	Transportation	
Action T-1.1: Analysis Based Decision-making Implement data gathering and analysis programs necessary to reach data-driven decisions on funding transportation projects.	Transportation Engineering & Public Works	2012-2013
Action T-1.2: Funding Policy Review transportation funding policy on regular basis and revise to reflect transportation system priorities.	Transportation Engineering & Public Works	Ongoing
Policy T-2: Public/Private Partnerships (PPP) Support innovative and alternative funding efforts (including public/private and public/public partnerships) to increase the number of transportation projects that can be implemented by 2030.	Transportation Engineering & Public Works	
Policy T-3: Local Transportation Improvement Program (TIP) Create and maintain local "Transportation Improvement Program (TIP)" for projects to be funded primarily by local revenue and incorporated in the five year Capital Improvement Program (CIP).	Transportation Engineering & Public Works	
Action T-3.1: Implement Low Cost/High Benefit Projects Identify and prioritize high benefit, lower cost roadway projects for funding and implementation on an annual basis.	Transportation Engineering & Public Works	Ongoing
Action T-3.2: Apportionment of Staff Resources Determine appropriate staff resources and private sector support necessary to plan and implement selected transportation projects.	Administration Engineering & Public Works Transportation	Ongoing
Policy T-4: Complete Streets Policy Support NCDOT "Complete Streets Policy," as adopted by the NC State Board of Transportation.	Engineering & Public Works Transportation	
Action T-4.1: Develop Procedures for Complete Streets Provide support to NCDOT work group that is developing implementation procedures for "Complete Streets Policy."	Transportation Planning	2011

TRANSPORTATION	RESPONSIBLE DEPARTMENT/AGENCIES	YEAR START
<p>Policy T-5: Context-sensitive Design of Streets Continue to support “context-sensitive” design of streets and the selection of appropriate street section designs for residential, commercial and industrial developments applications.</p>	<p>Transportation Engineering & Public Works</p>	
<p>Action T-5.1: Street Design Guidelines Finalize “Town of Huntersville Street Design Guidelines Plan,” to include recommended street sections accommodating all modes of transportation and a selection process for determining appropriate sections for new and existing streets.</p>	<p>Planning Transportation Engineering & Public Works</p>	<p>2011</p>
<p>Action T-5.2: Way Finding Signage Plan Prepare a uniform “Way Finding” signage plan for the Town of Huntersville with special attention on Downtown.</p>	<p>Planning Engineering & Public Works Transportation</p>	<p>2012-2013</p>
<p>Policy T-6: Pedestrian Connections Support the installation of sidewalks, bikeways and greenway trails connecting residential, commercial, employment, recreational and institutional uses.</p>	<p>Planning Transportation Engineering & Public Works</p>	
<p>Action T-6.1: Pedestrian Master Plan Prepare “Pedestrian Master Plan” for Town, including inventory of existing sidewalks and a prioritized implementation schedule for enhancement and expansion of the existing pedestrian transportation network through public and private (in coordination with new development) funding.</p>	<p>Transportation Planning</p>	<p>2012-2013</p>
<p>Action T-6.2: Greenways and Bikeways Implement “Greenway and Bikeway Master Plan,” including the prioritization and funding of greenway trails and bikeways through a combination of public and private funding.</p>	<p>Parks & Recreation Planning Engineering & Public Works</p>	<p>Ongoing</p>
<p>Action T-6.3: Comprehensive Transportation Plan Utilize Complete Streets concept in creation of “Comprehensive Transportation Plan.”</p>	<p>Transportation Planning</p>	<p>2012-2013</p>
<p>Policy T-7: Traffic Impact Analysis Ordinance (TIAO) Continue to apply requirements of “Traffic Impact Analysis” Ordinance, including Level of Service and mitigation of impacts generated by new development.</p>	<p>Planning Transportation Engineering & Public Works</p>	

TRANSPORTATION	RESPONSIBLE DEPARTMENT/AGENCIES	YEAR START
Action T-7.1: Traffic Impact Analysis Ordinance – Levels of Service Review Level of Service requirements in Traffic Impact Analysis Ordinance on annual basis and adjust as necessary to achieve desired land use pattern reflected in 2030 Community Plan.	Planning Transportation Engineering & Public Works	Ongoing
Policy T-8: Street Connectivity Promote and require street connectivity in the Town of Huntersville among residential, commercial, employment, recreational and institutional uses.	Planning Transportation Engineering & Public Works	
Action T-8.1: Connectivity Master Plan Prepare “Connectivity Master Plan” identifying recommended vehicular, pedestrian and bikeway connections between existing and proposed streets.	Transportation Planning Engineering & Public Works	2011
Action T-8.2: Connectivity Ordinance Prepare and adopt Ordinance amendments necessary to implement “Connectivity Master Plan.”	Planning Transportation	2011
Policy T-9: State Transportation Equity Formula Support efforts to revise “Equity Formula” for funding transportation projects.	Transportation Administration	
Action T-9.1: Revise Equity Formula Support and actively participate in legislative study committees to revise the Equity Formula.	Transportation Administration	2012-2013
Policy T-10: Regional Cooperation Participate in organizations such as the “Mecklenburg-Union Metropolitan Planning Organization (MUMPO),” “Metropolitan Transit Commission (MTC),” “Lake Norman Transportation Commission (LNTC),” and Centralina Council of Governments to maintain Town’s role in regional transportation efforts.	Transportation Planning Administration	
Action T-10.1: Coordination of Town Participation in Regional Organizations Coordinate among Board representatives to various regional transportation organizations, to ensure that Huntersville receives fair and equitable treatment.	Administration	Ongoing
Policy T-11: Commuter Rail Advocate for implementation of North Corridor Commuter Rail line by 2014.	Administration Transportation Planning	
Action T-11.1: Transit Oriented Development Support “Red Line Task Force” efforts to advance North Corridor, including dedication of local share of taxes generated by “Transit-Oriented Development.”	Administration Transportation Planning	2011

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy ED-1: Diversify Tax Base Continue to look for ways to expand and diversify the employment base in Huntersville.	Administration	
Action ED-1.1: Strategic Economic Development (SED) Plan Prepare a “Strategic Economic Development (SED) Plan” for the Town of Huntersville using previous studies as a foundation. This plan should address the following elements: <ul style="list-style-type: none"> • Demographic and economic/market profile and analysis • Inventory and analysis of existing businesses and industry • Analysis of competitive advantage for Huntersville • Identification of target areas for new development • Strategies for increasing percentage of employees who live and work in Town • Downtown redevelopment strategy 	Administration Planning	2012-2013
Action ED-1.2: Economic Development Committee Consider creation of local economic development committee to oversee preparation of SED Plan for Huntersville.	Administration	2012-2013
Policy ED-2: Preservation of Land Area for Non-Residential Development Preserve areas suitable for business and industrial development, along with a mixture of support uses, to ensure an adequate inventory of land for future growth and development, with increases to this inventory as required.	Planning	
Action ED-2.1: Identify Land Area Suitable for Non-Residential Development Prepare GIS map displaying land area available and required for future office, commercial and industrial growth and development that is consistent with recommendations for targeted industry and business in SED Plan for Huntersville.	Planning	2012-2013
Policy ED-3: Economic Development Competitive Advantage Target recruitment of business and industry for which Huntersville has a “competitive advantage” as identified in a Town SED Plan or other application plan.	Administration	
Policy ED-4: Growth Sector Business and Industry Support the attraction of business and industry as identified by NC Department of Commerce as emerging growth sectors (e.g. pharmaceutical and medical device manufacturing) for Charlotte region.	Administration	

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy ED-5: North Corridor Commuter Rail Line Support development of the North Corridor Commuter Rail line as a tool to promote economic development.	Administration	
Policy ED-6: Lake Norman Regional Economic Development Corporation (LNREDC) Continue participation with Lake Norman Regional Economic Development Corporation (LNREDC) and on joint economic development efforts with Cornelius and Davidson.	Administration	
Policy ED-7: Regional Cooperation Develop closer working relationship with the City of Charlotte, Mecklenburg County and surrounding counties on areas of mutual interest, such as workforce development and training and North Corridor commuter rail line.	Administration	
Policy ED-8: Lake Norman Transportation Commission (LNTC) Continue participation with Lake Norman Transportation Commission (LNTC) to promote regional transportation (roads & rail) improvements to the Lake Norman area.	Administration	
Policy ED-9: Economic Development/Hospitality and Tourism The Town of Huntersville will promote economic development, hospitality and tourism initiatives and partner with other agencies such as the Lake Norman Chamber of Commerce (LNC), visit Lake Norman (VLN) and the Huntersville Connection (HC).	Administration	
Policy ED-10: Charlotte-Mecklenburg Utilities Department (CMUD) Continue to work closely with Charlotte-Mecklenburg Utilities (CMUD) in preparation of five and ten year Capital Improvement Programs (CIP) for water and sewer line extensions to serve new development as well as existing development not currently served.	Administration	
Action ED-10.1: Water and Sewer Lines Prepare map of proposed water and sewer line locations and line capacities to assist in strategic planning for business expansion and recruitment.	Planning	2012-2013
Action ED-10.2: Targeted Utility Needs Provide CMUD with annual list of targeted areas for needed water and sewer line extensions to assist in CIP process.	Planning	Ongoing

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy ED-11: Utility and Transportation Infrastructure Continue to invest in utility and transportation infrastructure to serve and support targeted growth areas.	Administration	
Action ED-11.1: I-77 Widening Work with the Federal Highway Administration, NCDOT, MUMPO, Charlotte, Mecklenburg County, and LNTC members to widen I-77 to exit 36.	Transportation Administration Planning	Ongoing
Action ED-11.2: North Corridor Commuter Rail Line Continue to work with CATS, Charlotte, Cornelius, Davidson, Mooresville, Mecklenburg County, LNTC, LNREDC and other pertinent organizations to advance North Corridor commuter rail line.	Administration Transportation Planning	Ongoing
Policy ED-12: Business Retention and Expansion (BRE) Support “Business Retention & Expansion (BRE)” program of LNREDC.	Administration	
Action ED-12.1: Expand BRE Program Work with LNREDC to enhance BRE program, targeting business and industry either currently not being served or underserved.	Administration	Ongoing
Policy ED-13: Business Incentive Program Continue Business Incentive Program (BIP) for the creation of new jobs.	Administration	
Action ED-13.1: Business Expansion Utilize BIP for existing business expansion.	Administration	Ongoing
Policy ED-14: Development Review Process Support efforts to improve efficiency and responsiveness of development review process for development proposals.	Planning	
Action ED-14.1: County/Town Cooperation – Development Review Process Continue to work with Mecklenburg County (LUESA) and Department of Building Standards to streamline development review and approval process and to develop strategies to make process more user-friendly.	Planning	As needed

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Policy ED-15: Workforce Training Support current efforts of Central Piedmont Community College (CPC), Charlotte-Mecklenburg Schools (CMS) and others to train and develop skilled workforce to meet labor demands for local business and industry.</p>	Administration	
<p>Action ED-15.1: Public/Private Partnerships - Workforce Training Convene roundtable meetings between LNREDC, NC Department of Commerce, CPC, area universities, CMS, Mecklenburg County and local business leaders to enhance existing workforce training and identify new training strategies to serve local business and industry.</p>	Administration	2012-2013
<p>Action ED-15.2: Job Training/Retraining Work with State and County officials, LNC and LNREDC to identify resources to provide job training and education for residents who are either unemployed and/or who need to retrain for new jobs.</p>	Administration	Ongoing
<p>Policy ED-16: Tourism The Town will support local tourism efforts and partner with other agencies such as "Visit Lake Norman" and "Destination Roundtable" as appropriate.</p>	Administration	
<p>Action ED-16.1: Enhance Tourism Opportunities Identify new opportunities for tourism.</p>	Administration	Ongoing
<p>Policy ED-17: Recreation Tournaments/Events Support continued efforts of Parks & Recreation Department and HFFA to attract national, state and regional amateur recreational and sports tournament and events.</p>	Parks & Recreation HFFA	

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Policy CD-1: Land Use/Transportation Integration Continue the integration of land use and transportation elements for development that occurs within commercial corridors, nodes and centers. Consistency with the Town’s Zoning and Subdivision Ordinance and adopted long-range plans shall be the foundation for this development.</p>	<p>Planning Transportation</p>	
<p>Policy CD-2: Commercial Development Pattern Promote a mixed-use development pattern that focuses higher intensity development generally within two miles of the I-77/NC-115 core. Outside the core area, this more intense development pattern shall be focused in identified nodes and centers.</p>	<p>Planning</p>	
<p>Policy CD-3: Commercial Development Principles Encourage mixed-use development pattern at key nodes as identified in Small Area Plans, insuring an appropriate mix of residential, commercial and employment uses to maximize land use and transportation efficiencies, while minimizing environmental impacts.</p>	<p>Planning</p>	
<p>Action CD-3.1: Small Area Plans Prepare small area plans if one does not exist in sections of the community that are or will be experiencing development pressure.</p>	<p>Planning</p>	<p>As needed</p>

ECONOMIC & COMMERCIAL DEVELOPMENT	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Policy CD-4: Multi-Modal Transportation Network Continue to pursue development of a multi-modal integrated transportation system in a manner that facilitates the efficient movement of vehicles, bicyclists and pedestrians and is less reliant on single-occupant vehicles and single purpose trips, supporting a sustainable land development pattern.</p>	<p>Transportation</p>	
<p>Policy CD-5: Infrastructure Continue to require that adequate public infrastructure (roads, utilities, etc) either exist or will be made available to support all new development.</p>	<p>Planning Engineering & Public Works</p>	
<p>Policy CD-6: Architecture and Place Making Consistent with Zoning and Subdivision Ordinances (as well as “Town of Huntersville Design Manual”) maintain high design standards for development.</p>	<p>Planning</p>	
<p>Policy CD-7: Corridor Landscaping & Lighting Continue to promote landscaping that enhances commercial development consistent with Zoning and Subdivision Ordinances. Coordinate with NCDOT to ensure that landscaping and lighting is “context sensitive” for the location and adjoining uses.</p>	<p>Planning Engineering & Public Works</p>	

DOWNTOWN	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Policy DT-1: Downtown Development Continue to use the Downtown Master Plan, Gilead Road/US-21 Transportation and Land Use Vision Small Area Plan and East Huntersville Area Development Plan to guide future development in downtown.</p>	Planning	
<p>Action DT-1.1: Development Plans Planning Board will review Downtown Master Plan, Gilead Road/US-21 Transportation and Land Use Vision Small Area Plan and East Huntersville Area Development Plan and recommend updates for consideration by the Town Board.</p>	Planning Department	Ongoing
<p>Action DT-1.2: Downtown Business Association Support Town to provide informational support should a downtown business association be formed.</p>	Administration Planning	As needed
<p>Action DT-1.3: Transit Oriented Development – Residential As rezoning requests for TOD-R are proposed in downtown, analyze for compliance with TOD-R standards established in the Zoning Ordinance and ensure the location so as not to conflict with historic sections of downtown.</p>	Planning	As needed
<p>Policy DT-2: Architectural Design Standards Promote high quality architectural design standards for new development and redevelopment projects in the downtown.</p>	Planning	
<p>Action DT-2.1: Building Height Standards The Planning Board shall review building height standards and make recommendations to the Town Board as needed.</p>	Planning	2012-2013
<p>Action DT-2.2: Integration of New/Old Development The Planning Department modify the “Design Guidebook” offering recommendations and guidance on integrating “new” and “old” development in downtown.</p>	Planning	2012-2013

DOWNTOWN	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Action DT-2.3: Pedestrian Streetscape and Way-Finding Plan Planning Department develop uniform pedestrian streetscape and way-finding signage guideline plan for downtown for Town Board consideration by 2012.	Planning Engineering & Public Works	2012-2013
Action DT-2.4: Building Façade Guidelines Consider preparing guidelines for building facades, including the appropriate mix of solid walls and windows, awnings and other exterior building enhancements, particularly those extending into the public realm (i.e. sidewalk area) while being mindful not to discourage investment.	Planning	2012-2013
Policy DT-3: Capital Investments Install roads, sidewalks, bikeways, greenways and utility infrastructure necessary to support development and redevelopment within the downtown, consistent with the future land use plan for the downtown.	Engineering & Public Works	
Action DT-3.1: Road and Streetscape Plan Prepare road and streetscape plan for the downtown area, which complements and is consistent with streetscape in front of Town Center project. Plan should include recommended street sections, lighting, landscaping and street furniture.	Planning Transportation Engineering & Public Works	2012-2013
Action DT-3.2: Capital Investment/Implementation Plan Prepare strategic capital investment and implementation plan indentifying required infrastructure improvements in the downtown to accommodate future growth and development. Plan should include phasing of improvements to support development as it occurs.	Engineering & Public Works Planning Transportation	2012-2013
Action DT-3.3: Underground Utilities Bury overhead utility lines in the downtown area as funding becomes available and as utilities are upgraded.	Administration Engineering & Public Works	Ongoing

DOWNTOWN	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Action DT-3.4: Entrance Features Create entrance features (e.g. monuments) identifying boundaries of downtown. Entrance features should be of uniform design and be coordinated with downtown pedestrian and way-finding signage.</p>	<p>Engineering & Public Works Administration</p>	<p>2014-2015</p>
<p>Action DT-3.5: Rail Station Design Finalize design and associated site improvements for downtown rail station and parking area(s) in preparation for North Corridor Commuter rail line.</p>	<p>Planning Engineering & Public Works</p>	<p>2012-2013</p>
<p>Action DT-3.6: Wi-Fi Service Encourage creation of Wi-Fi “hot zone” for downtown area.</p>	<p>Administration</p>	<p>2014-2015</p>
<p>Policy DT-4: Multi-Modal Transportation System Create multi-modal integrated downtown transportation system addressing automobile, bus, rail, pedestrian and bicycle mobility.</p>	<p>Transportation Planning</p>	
<p>Action DT-4.1: Multi-Modal Transportation Plan Prepare multi-modal integrated transportation plan for downtown which accommodates all modes of transit, which maximizes public and private resources and is consistent with Federal and State “complete streets” policies in order to enhance funding opportunities. Plan should include a capital element and be designed for phased implementation by either public or private entities.</p>	<p>Transportation Planning</p>	<p>2012-2013</p>
<p>Policy DT-5: Parking Continue to use “Downtown Parking Study” completed in 2006 to address future parking needs attributed to anticipated future development and growth in downtown.</p>	<p>Planning</p>	

DOWNTOWN	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
<p>Action DT-5.1: Parking Master Plan Utilizing “Downtown Parking Study” prepare a “Downtown Parking Master Plan.” This Master Plan should employ such innovative techniques and strategies such as shared parking, the use of private spaces and time of day demand pricing to establish a parking system that will ensure a healthy and vital downtown.</p>	<p>Planning Transportation</p>	<p>2014-2015</p>
<p>Policy DT-6: Parks and Recreation Continue to enhance parks and recreation opportunities in the downtown, consistent with the “Downtown Master Plan,” “East Huntersville Area Development Plan,” “Parks & Recreation Master Plan” and “Greenway and Bikeway Master Plan.”</p>	<p>Parks & Recreation</p>	
<p>Action DT-6.1: Parks, Greenways and Open Space Identify suitable locations for and develop public parks, greenways and open space in the downtown, consistent with the “Downtown Master Plan,” “East Huntersville Area Development Plan,” “Parks & Recreation Master Plan” and “Greenway and Bikeway Master Plan,” in conjunction with new development proposals.</p>	<p>Parks & Recreation</p>	<p>2012-2013</p>
<p>Action DT-6.2: Community Arts and Recreation Encourage community programming (i.e. festivals, fairs, holiday celebrations) in the downtown.</p>	<p>Parks & Recreation</p>	<p>Ongoing</p>
<p>Action DT-6.3: Community Gathering Space Consider creation of a community gathering space in the downtown.</p>	<p>Parks & Recreation</p>	<p>2012-2013</p>
<p>Action DT-6.4: Greenway Trails Implement greenway trail system identified in the Town of Huntersville “Greenway & Bikeway Master Plan”.</p>	<p>Parks & Recreation Planning</p>	<p>2014-2015</p>

PUBLIC FACILITIES	RESPONSIBLE DEPARTMENT / AGENCIES	YEAR START
Policy PF-1: Public Facilities Continue to assess public facility needs to meet demand generated by existing, as well as future growth and development.	Administration	
Action PF-1.1: Police Station Finalize plans for new police facility to meet demand for public safety services through 2030.	Administration Police	2011
Action PF-1.2: Fire Protection Undertake comprehensive analysis (including size and location of new stations and adequacy of existing stations) to determine fire protection needs through 2030, and explore opportunities to share facilities with adjoining jurisdictions.	Administration	2012-2013
Action PF-1.3: Fire Districts Work with Mecklenburg County and surrounding communities to address the question of establishing fire districts.	Administration	2012-2013
Action PF-1.4: Parks and Recreation Facilities In conjunction with update of Parks & Recreation Master Plan, assess, identify and prioritized need for new active (indoor and outdoor) and passive parks and recreation facilities	Parks & Recreation	2012-2013
Action PF-1.5: Municipal Space Needs Assess and analyze space needs for additional municipal functions and facilities as needed.	Administration	Ongoing
Policy PF-2: Adequate Public Facilities Ordinance (APFO) Continue use of “Adequate Public Facilities Ordinance (APFO)” to ensure that demand generated by existing and future growth and development for police, fire and parks & recreation capital facilities can be met by available supply of facilities.	Planning	
Action PF-2.1: APFO Level of Service Standards Conduct regular updates of APFO Level of Service (LOS) figures for police, fire and parks & recreation capital facilities to ensure that these LOS standards continue to reflect the Town’s priorities for balanced growth and development.	Planning	Ongoing