

Instructions

1. Review Ordinance regulations for this use.
2. Complete **all pages** of the Zoning Use Permit Application.
3. For Small Day Care use plot plan to show site. For Day Care Center attach detailed site plans.
4. Email this application to permits@huntersville.org.
5. Submit the review fee through the Planning and Zoning Fees Form (www.huntersville.org).

Ordinance

Article 9.11 Day Care Centers and Small Day Care Homes

1. Child Day Care Center.
 - a. A center must meet a permitted building and lot type for the district in which it is to be located.
 - b. Play space must be provided in accordance with the regulations of North Carolina Department of Human Resources.
 - c. Outdoor play space must be enclosed on all sides by building, and/or permitted types of walls or fences; it may not include driveways, parking areas, or land otherwise unsuited for children's play space; play space may not be in the established front yard.
 - d. Sufficient stacking lanes for drop-off and pick-up shall be provided onsite so that traffic circulation is not impeded on any public right-of-way.
2. Adult Day Care Center.
 - a. A center must meet a permitted building and lot type for the district in which it is to be located.
 - b. There is no limit on the hours of operation of an Adult Day Care Center, but it shall not serve any client on a continuous 24-hour basis.
 - c. Sufficient stacking lanes for drop-off and pick-up shall be provided onsite so that traffic circulation is not impeded on any public right-of-way.
3. Child Day care home, small, accessory.
 - a. The day care operation must be located within the residential dwelling unit occupied by the operator of the service. Preschool instruction and daytime care is limited to 6 children not related to the operator.
 - b. A Child Day Care home shall meet the following standards:
 - Child Day Care Homes must be licensed by the North Carolina Department of Health and Human Services.
 - Play space must be provided in accordance with the regulations of the North Carolina Department of Health and Human Services.
 - Outdoor play space must be fenced or otherwise enclosed on all sides and may not include driveways, parking areas, or land otherwise unsuited for children's play space; it is prohibited in any established building setback from a street.
 - Chain link and similar fencing materials shall be planted on exterior side with evergreen shrubs minimum 3 feet in height and 6 feet on center at installation, or be obscured by a comparable screening treatment.
 - A day care home must be clearly incidental to the residential use of the dwelling and must not change the essential residential character of the dwelling; all building and lot standards for residential dwellings shall be maintained.
 - There are no specific limitations on the hours of operation of a Day Care Home, but no outdoor play shall be permitted after sun down.
4. Adult Day Care Home, small.
 - a. An Adult Day Care home must be located within the residential dwelling unit occupied by the operator of the service. Care is limited to no more than 6 adults who do not reside in the dwelling.
 - b. An Adult Day Care home shall meet the following standards:

- A day care home must be clearly incidental to the residential use of the dwelling and must not change the essential residential character of the dwelling; all building and lot standards for residential dwellings shall be maintained.
- There is no limit on the hours of operation of an Adult Day Care Center, but it shall not serve any client on a continuous 24-hour basis.

Zoning Use Permit Application

Property Address/Use

Street # _____ N, S, E, W _____ Street Name _____ AV, RD, ST, etc. _____ Suite _____

Project/Subdivision Name: _____ Phase: _____ Section: _____

Current Property Use: _____ If Commercial, specify (restaurant, office, etc.): _____

Proposed Property Use: _____ If Other, specify: _____

Description of Proposed Use: _____

Applicant

By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant the use will comply with all regulations related to the above use as indicated within the Town of Huntersville Zoning Ordinance.

Printed Name of Applicant _____

Corporation LLC Trust Partnership Individual – Property Owner Other: _____

Phone _____ Email _____

Signature _____ Date _____

CEO President Vice-President Individual – Homeowner Manager Other: _____

Property Owner (if different than applicant)

By signature below, I hereby acknowledge, as/on behalf of (circle one) the property owner 1) the use will comply with all regulations related to the above use as indicated within the Town of Huntersville Zoning Ordinance and 2) and hereby grants permission to the Town of Huntersville personnel to enter the subject property for any purpose required in processing this application.

Printed Name of Property Owner _____

Corporation LLC Trust Partnership Individual – Property Owner Other: _____

Signature _____ Date _____

CEO President Vice-President Individual – Property Owner Manager Other: _____

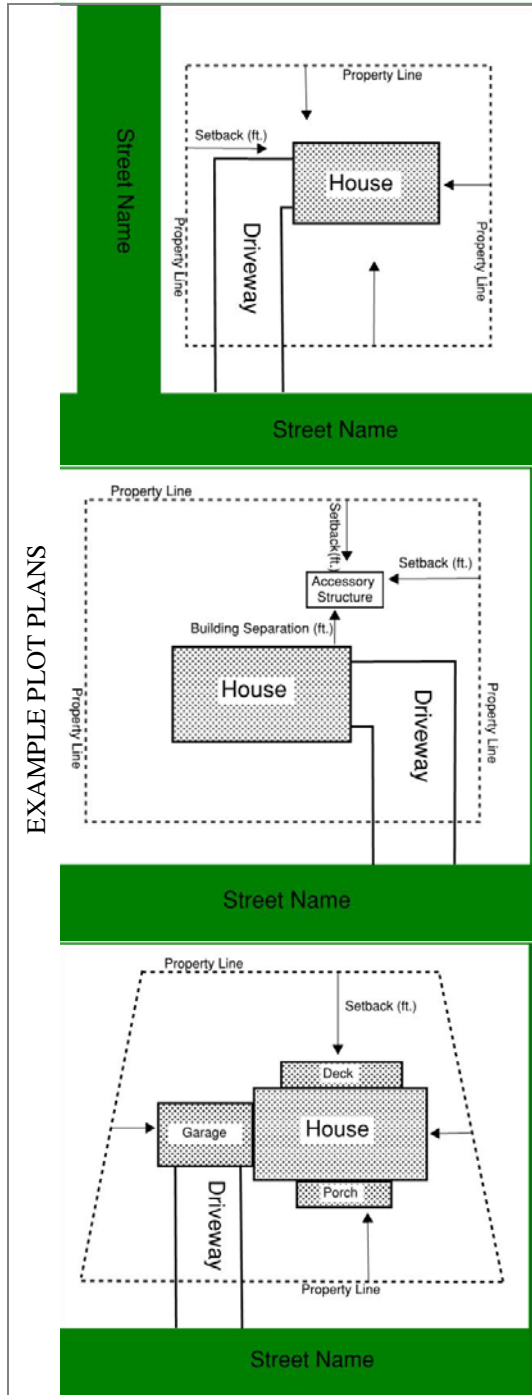
Phone _____ Email _____

Address of Property Owner _____

If signed by an agent on behalf of the Owner, this application MUST be accompanied by a notarized Limited Power of Attorney signed by the property owner (s), specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an INVALID APPLICATION. **If additional space is needed for signatures, attach the Town of Huntersville Signature Addendum Form.**

Street #	N,S,E,W	Street Name	AV, RD, ST, etc.	Suite
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EXAMPLE PLOT PLANS



The first example shows a house with a driveway leading from a street labeled 'Street Name'. It includes setback lines and a 'Property Line' boundary. The second example shows a house with an 'Accessory Structure' and a driveway, with labels for 'Building Separation (ft.)' and 'Setback (ft.)'. The third example shows a house with a 'Garage', 'Deck', and 'Porch', also with 'Setback (ft.)' and 'Property Line' labels.

INSTRUCTIONS:

In the space provided, draw plot plan as neatly and accurately as possible, from a survey if available. Separate applications and plot plans are required for each building.

1. Draw street(s) and right-of-ways(s).
2. Draw property lines with showing setbacks for proposed structure.
3. Draw proposed buildings and existing structures including any driveway(s), walkway(s), attached porch(es), deck(s), chimney(s), carport(s), garage(s), shed(s), barn(s), pool(s), accessory dwelling(s), etc.
4. Show area of existing and proposed structures.
5. Write amount of existing impervious use and area of proposed structure, if subject to Watershed regulations.

Show access easements, open space, tree save, and environmental buffers if applicable.

Applicant Name	Date	Applicant Signature	
Zoning Approved By	Date	Notes	Parcel ID